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**www.JBGreenTeam.org**  
*Executive Director Anita Petrella*

*Jefferson-Belmont Regional Solid Waste Authority*



Dear Commercial Business,

Thank you for completing this survey. The information you provide for your company is crucial to monitoring the Jefferson-Belmont Regional Solid Waste Authority's (aka JB Green Team) progress towards achieving Ohio's recycling goals. Your information will be combined with information submitted by other businesses and used to calculate the amount of material commercial businesses recycled in the Counties of Jefferson and Belmont, Ohio in 2020. Your company's survey response **will not** be reported individually; all data will be summarized on our Annual District Report.

For assistance completing this form or any questions related to the survey, please email **JBGreenTeam.survey@gmail.com**, or contact Natalie Lysle with the Jefferson-Belmont Regional Solid Waste Authority; (740) 266-6899.

**Please complete and submit this survey no later than May 7, 2021.**

**Options for returning the Completed Survey**

- Complete online at following the link from our website: <https://www.jbgreenteam.org/district-survey>
- Email directly to **JBGreenTeam.survey@gmail.com**, Subject Line: 2020 Data Commercial Survey
- Fax to (734) 996-5595, Attention: Jamie
- Mail to Attn: Jamie Zawila, Resource Recycling Systems, 416 Longshore Drive, Ann Arbor, MI 48105

**Instructions for Table A:**

Please provide all information requested in **Table A** below. Even if your business does not currently recycle or is unable to report quantities of materials recycled, please complete **Table A**. Doing so will allow the JBGreenTeam to contact you in the future to discuss your recycling needs or options. Your information will **not** be shared with anyone for any other purpose other than to gather this data.

<b>Table A: Company Information</b>		
Name:	County:	Store ID:
Address:	City:	Zip:
Contact Person:	Title:	
Email:	Phone: ( )	Fax:
Type of business: (i.e.grocery, wholesale, boutique, etc.)	Operating days per year:	# of employees:

**Instructions for completing Table B:**

**Table B** provides a list of common materials that are recycled by commercial businesses in Ohio. Please indicate the unit of each quantity of material that is reported (pounds, tons or cubic yards). Provide any comments related to each material as necessary. Please do not report any liquid waste, hazardous waste or construction & demolition debris.

The list in **Table B** is not all-inclusive. If your business recycles a material that is not listed in **Table B**, please enter the name and quantity of that material on a line labeled **“Other.”** Some materials may not apply to your operation. Some of the listed materials are broad categories. For example, “Plastics” includes plastics #1-7, plastic films etc. Please refer to the **“Materials Cheat Sheet”** attached to this document for examples of materials and definitions.

If you do not currently track this information internally, your solid waste hauler or recycling processor may be able to provide it upon request. Please note each hauler/processor of the material data given on this survey, no need to including materials collected by JB Green Team.

<b>Table B: Quantities of Recycled Materials [2020 Data]</b>			
<b>Recyclable Material Category</b>	<b>Amount Recycled in 2020</b>	<b>Units (x one)</b>	<b>Name of hauler or processor that take the material/other comments</b>
Appliances / White Goods		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Household Hazardous Waste		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Used Motor Oil		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Electronics		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Scrap Tires		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Dry Cell Batteries		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Lead Acid Batteries			
Food		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Glass		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Ferrous Metals		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Non-Ferrous Metals		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Corrugated Cardboard		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
All other Paper		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Plastics		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Textiles		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Wood		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Rubber		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Commingled Recyclables		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Yard Waste		<input type="checkbox"/> lbs. <input type="checkbox"/> tons <input type="checkbox"/> yd <sup>3</sup>	
Other:			

If your business uses a Drop-off site provided by the JB Green Team for recycling, please indicate which site in Table C.

<b>Table C: Please provide any additional information, comments, suggestions, questions etc.</b>

Thank you again for taking the time to complete this survey. Please contact Natalie Lysle with any questions.

# Materials Cheat Sheet

## **Food**

- Compostable food waste
- Food donations

## **Glass**

- Bottles (any color)
- Jars

## **Ferrous Metals**

- Mild Steel
- Carbon Steel
- Stainless Steel
- Cast Iron
- Wrought Iron

## **Non-Ferrous Metals**

- Aluminum
- Copper
- Brass
- Silver
- Lead
- Misc. Scrap Metals

## **All Other Paper**

- Office paper
- Paperboard
- Newspapers
- Folders
- Telephone Books
- Magazines
- Catalogs
- Junk Mail

## **Plastics**

- Plastics #1-7
- Plastic Bottles
- Plastic Jugs
- Shrink Wrap
- Plastic Films
- Coat Hangers

## **Textiles**

- Fabrics
- clothes
- Carpet

## **Wood**

- Bark
- Woodchips
- Sawdust
- Scrap Wood
- Shipping Pallets
- Boards

## **Commingled Recyclables**

- This is a mix of several different materials that are placed into one container and hauled for recycling. It can include all or a combination of the materials listed above.

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## **Examples of materials that fall under "other"**

- Appliances
- Household Hazardous Waste
- Used Motor Oil
- Electronics
- Scrap Tires
- Dry Cell Batteries
- Any other solid waste that is recycled at your facility

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**Estimating recycling tonnages** - if you are not able to obtain exact tonnages of materials recycled, there are numerous ways to estimate the amount of material recycled in any given year. Below are some common conversion factors that may assist you with your estimations:

<b>Material Type</b>	<b>Density (lb/cu yd)</b>
Mixed Paper Recycling	484
Bottles and Cans	200
Single Stream Recycling	139
Cardboard	100

- (size of container (in cubic yards) X number of collections per month x 12) X density (see table above) = Total Pounds per Year
- 2,000 pounds = 1 ton

For more assistance, contact the JB Green Team.